



UNIVERSITY OF TORONTO
FACULTY OF LAW

LAW Y S P

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YOUTH SUMMER PROGRAM



WELCOME GUIDE

FOR STUDENTS, PARENTS, AND GUARDIANS



UNIVERSITY OF TORONTO
MEDICINE | LAW
YOUTH SUMMER PROGRAM

Welcome!

Dear Law YSP Participant,

We are thrilled that you chose to attend the Faculty of Law's Youth Summer Program (Law YSP). This is an exciting opportunity for you to gain knowledge and experience in the legal field at Canada's top university. Law YSP offers unrivaled academic programming combined with access to leading professionals and world class venues.

Whether you are attending one or all four modules, you are set to discover what you love about law. You will learn about Canadian and international law, explore the world of legal thought and innovation, and immerse yourself in the practice of law.

You probably have some questions about what you should expect while attending the Law YSP. This Welcome Guide is designed to help you learn more about the program and get you prepared before your first day.

If you have any questions, please reach out to our office by email ysp.law@utoronto.ca.

We look forward to welcoming you back on campus and your keen participation in this year's exciting program!

Sincerely,
Eleonora Dimitrova

Law YSP Program Director



Questions? Concerns?

**We are here
to help you!**

Monday-Friday

9AM-5PM

CONTACT US

Faculty of Law Youth Summer Program

University of Toronto, Jackman Law Building

78 Queens Park

Toronto, ON M5S 2C5



www.ysp.utoronto.ca



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ysp.law@utoronto.ca





The University of Toronto operates on the traditional land of the Huron-Wendat, the Seneca, and most recently, the Mississaugas of the Credit River.

The Faculty of Law at U of T is built on a strong historical foundation of leadership, innovation, and a bold willingness to take risks. Established in 1887, it is one of the oldest professional Faculties at the University of Toronto. However, it wasn't until 1949 that the blueprint for the modern law school was drafted.

One of the world's great law schools, the Faculty has a dynamic academic and social community with more than 50 full-time faculty members, 15-25 distinguished short-term visiting professors from the world's leading law schools, and 600 undergraduate and graduate students.

The Faculty's rich academic programs are supplemented by its many legal clinics and public interest programs, and its close links to the Faculty's more than 6,500 alumni, who enjoy rewarding careers in every sector of Canadian society and remain involved in many aspects of life at the law school.

The Faculty of Law is housed in the elegant, state-of-the-art new Jackman Law Building, along with two beautiful historic buildings, Flavelle House and Falconer Hall.

The Faculty of Law is committed to ensuring that our law school is accessible to and inclusive of talented students from all segments of society. Our vision is a law school and legal profession that fully reflect the diversity of our society.



Supervision

The Law YSP has a passionate team of law students that act as educators during the program. In order to ensure excellent quality of delivery, the process of selecting educators is rigorous; we hire only those individuals with the necessary skills, experience, and passion for sharing their knowledge and inspiring a younger generation of students. Our educators come from diverse academic backgrounds that span a variety of undergraduate and legal fields and work collaboratively during the program to deliver our specialized modules. They are great resources for participants and are more than happy to help. Don't be shy - ask questions!

Program Structure

Each module reflects the life and experiences of law students through a highly structured, intensive week of activities, lectures, and discussions, ensuring a robust learning environment. Students will be provided with their workbook containing a detailed schedule and all academic materials approximately one week before the beginning of the program.



Schedule

The program will begin at 9:30am and conclude at 5:00pm each day.

A typical schedule will consist of breaks as well as a one-hour lunch.

- 9:30 to 12:30 – Morning program
- 12:30 to 1:30 – LUNCH
- 1:30 to 5:00 – Afternoon program

Supplemental Forms

Due one week before module start

 LOGIN

We have a few questions that will help us ensure you have a good experience at the program. Please login to your Active.com account and ensure these supplemental questions are completed at least **one week before the start of your module.**

COVID-19 Vaccination Requirement

Students participating in in-person programs at the University of Toronto must be fully vaccinated against COVID-19 (14 days after receiving the recommended number of doses of a Health Canada-approved vaccine) and provide proof of vaccination. Only registered participants will be allowed on University of Toronto property. Participants will complete a daily health checklist (online questionnaire regarding symptoms and COVID19 exposure).

On Arrival

Your First Day

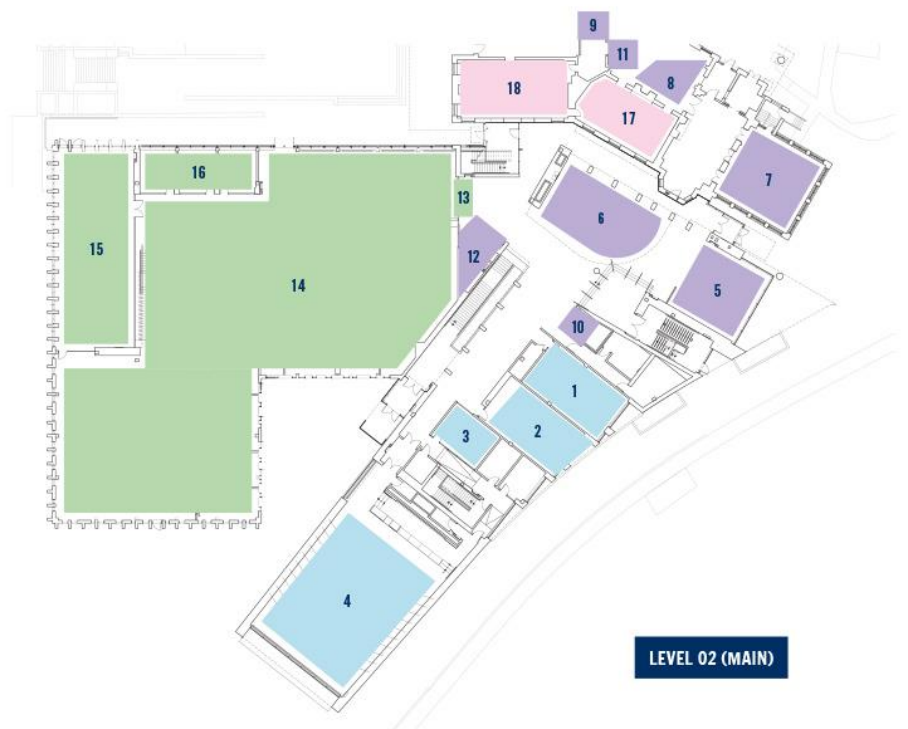
On the first Monday of your program, please arrive between 9:15 and 9:30 AM at the Jackman Law Building at the University of Toronto Faculty of Law. A registration table will be set up near the main entrance where you will be greeted by a Law YSP staff member, who will check you in and direct you to your lecture hall.

If you are not able to arrive or depart at the scheduled times, please let us know and we'll do our best to accommodate your needs.

Since lunch is not provided during the program, students are expected to either bring their own lunch or to buy one. If choosing to buy a lunch, there are a variety of restaurants, cafeterias, and food trucks on campus and in the immediate vicinity.

Students will be given notice if lunch is to be provided.

Jackman Law Building, Bora Laskin Law Library, and Flavelle House



1	Jackman - J225	Gilbert's LLP Seminar room	13	Bora Laskin Law Library entrance	
2	Jackman - J230	Borden Ladner Gervais LLP Seminar room	14	Bora Laskin Law Library	
3	Jackman - J232	Moot Court Committee Room	15	Library - P244	Tory's Reading Room
4	Jackman - J250	Rosalie Silberman Abella Moot Court Classroom	16	Library - P238/P240/P242	Study rooms
5	Jackman - J200	Goodmans LLP Café	17	Flavelle - F223	Betty Ho Classroom
6	Jackman - J215	Osler, Hoskin & Harcourt LLP Atrium	18	Flavelle - F219	John Willis Classroom
7	Flavelle - F228	Rowell Room			
8	Flavelle - F225	Fireplace lounge			
9	Flavelle - F210	Manager, Academic/Personal Counselling and Wellness Office			
10	Flavelle - F216E	Favelle Elevator			
11	Jackman - J215E	Jackman Elevator			
12	Jackman - P200	Reception Office			

FAQ

Frequently Asked Questions



I'm not feeling well during one of the days, what should I do?

If you are not feeling well, please stay home. Email is right away to let us know, including your name and reason for absence. If you start to feel unwell during class, let your education know right away.

Does YSP offer either high school or university credit?

No. Although participation in the YSP program will look very good on a resume, it is an enrichment program and cannot be exchanged for any academic credit.

What is your cancellation policy?

Please refer to page and or our [WEBSITE](#)

Will I have access to the internet during the program?

Students will be able to access the University of Toronto's Wi-Fi network during their time at the program. Students will be given a username and password to access the Wi-Fi network. The Wi-Fi network can be accessed in any of the common areas and lecture rooms.

Is there a dress code?

Business casual clothing is required for certain activities. Students will be given a schedule and be made aware of when business casual clothing will be needed. Casual clothing is recommended for the first day.

I need to go on daily prayers for my religion. How will this affect my experience at the YSP?

Please contact our office at ysp.law@utoronto.ca to discuss this matter further. We will accommodate your needs so that you can experience the YSP to its fullest.

Will YSP guarantee me admission to law school?

No. Although it will look really good on your resume and your personal statement.

How do I sign back into my online account?

You can sign back into your online account using this [link](#).

Law YSP Policies 2022

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These terms and conditions apply to all programming at the Faculty of Law Youth Summer Program (Law YSP):

- In-person;
- Online
- Hybrid

Introduction

Background: The University of Toronto Youth Summer Program (YSP) is a program for high school students that provides participants with an opportunity to gain knowledge and experience in the medical sciences in a post-secondary education setting. YSP offers unrivaled academic programming combined with access to leading professors and world class facilities. The Faculty of Law's 2022 Youth Summer Program will be held in-person, subject to public health and University of Toronto policy and guidelines. If the method of delivery must change to reflect public health regulations, participants will be given the option to:

1. Continue to participate in the program virtually at a discounted rate.
2. Cancel their participation and receive a full refund.

Confidentiality: Any information collected, including personal information, will be treated as strictly confidential by University and YSP staff. The information from YSP will only be shared on a strict need-to-know basis.

YSP uses several computer applications and web-based services operated by third parties when operating virtually.

YSP may share personal information about the participant (first name, last name, and email address) with these third parties, such as Quercus, Labster, Zoom and other web-based services, for the purpose of accessing those services.

Participants may be required to create accounts for external web-based educational tools using their email address.

To protect the participants' personal information, all University and YSP staff follow University policies and guidelines, the Freedom of Information and Protection of Privacy Act (FIPPA) and other legal requirements. All data collected will be stored, encrypted and protected through appropriate technical and process protections, subject to the risks outlined below.

Risks of using electronic communication and online platforms: While YSP will use reasonable means to protect the security and confidentiality of information sent and received using electronic communications, YSP cannot guarantee the security and confidentiality of electronic communications.

Some of these risks include, but are not limited to:

- Electronic communications are subject to disruption beyond the control of YSP that may prevent YSP from being able to provide programming;
- Videoconferencing using no cost, publicly available services may be more open to interception than other forms of videoconferencing; and
- The use of online platforms can introduce malware into a computer system, and potentially damage or disrupt the computer, networks and security settings.

Conditions of using electronic communication and online platforms: The classroom, whether provided onsite or online, is intended to be a safe and secure environment for learning. As such, online programming is intended for the participants of YSP and not for parents/guardians.

Participants require a private and quiet space to participate in YSP.

Video and/or audio will not be recorded and will only be used "in real time."

The participant (or the parent/guardian) shall not record, photograph and/or distribute video and/or audio and/or photographs and shall not share or distribute the login information or resources of YSP with anyone outside of YSP.

Email is the primary way that YSP communicates with participants before, during, and after the program. The participant agrees to update YSP with any changes to one's email address, and adjust spam blockers, if required.

The participant is solely responsible for any cost to obtain equipment, software or accessories to participate in YSP. YSP is not responsible for information loss due to technical failure associated with your hardware, software or internet service provider.

Program Terms and Conditions

1. Withdrawals/Cancellation Policy

The registration fee of \$98.00 CAD is non-refundable.

If you register before May 17, 2022, midnight EST.

If you registered before May 17, 2022, and you notify us before May 16, 2022, midnight, then you will receive a 100% refund of the module fee(s) only. The registration fee (distinct from the module fee) of \$98 is not refundable.

If you register for a module after May 17, 2022 EST.

If you registered after on or after May 17, 2022, and change your mind, the module fee(s) are eligible for a full refund if you notify us by email within 48 hours from the time you registered for the program (i.e. 48-hour grace period). All registrations are considered final (i.e. non-refundable) after 48 hours. The registration fee (distinct from the module fee) of \$98 is not refundable.

For in-person/hybrid programming

If a participant cannot attend or is unable to complete the program due to COVID-19 related sickness, please contact us as early as possible. We will provide you with a prorated refund.

2. Transfers within the same Faculty

We will accommodate requests to transfer your registration from your original registered module to another module in the same Faculty (i.e. Faculty of Medicine or Faculty of Law), at no cost, provided that:

- a) Your request is made at least two weeks in advance of both the original module and the requested module's start date.
- b) Space is available in the requested module.
- c) The original module and the requested module take place in the same calendar year.

If no space is available in your requested module, you will be given the option to be placed on the wait list and you will be subject to our wait list policies, outlined below.

3. Transfers between Faculties:

Transfers are not permitted between Faculties. However, participants can attend both Law YSP and Med YSP programs independently, as long as the dates of the modules do not overlap. If a participant requests to "transfer" between the two programs, we would need the participant to cancel their registration in one of their Faculties and register in the other Faculty.

4. Modifications and Cancellations

The University of Toronto Youth Summer Program may modify, add, or delete activities from the program and individual modules at its sole discretion. In the very rare case where a module is cancelled because of low enrolment, we will endeavor to give you as much notice as possible. We will transfer registrations to another module if you are interested and if space allows. Otherwise, we will provide you with a full refund of the module fee and registration fee.

In the event an in-person/hybrid program cannot take place due to public health restrictions (e.g. COVID-19), the programming will be moved online. If new restrictions come into effect, then it is possible that we may have to move some in-person course components online. Adjustments to course delivery will be made according to public health guidelines if required at that time.

[COVID U of T FAQ](#)

5. Waitlist

Wait lists enable you to “line up” for a space that might become available in a module that is full. If a space becomes available for you, you will be contacted by email. You will have 2 business days to respond and confirm your participation, at which point we will process the appropriate module and registration fees. If we do not hear back from you within 2 business days, you will be removed from the waitlist and the space will be made available to another applicant.

There are no fees associated with being on the wait list for a module, but if you are enrolled from the wait list, you will automatically be charged the appropriate module and registration fees if you confirm participation within 2 business days, as noted above.

6. Completion of Supplemental Forms

The Supplemental Forms are part of your Registration. You must complete all Supplemental Forms at least one week before the start of the module, after which date your Registration will be deemed incomplete and the participant’s spot may be made available to the next person on the wait list. No refund of module fee or registration fees will be given.

7. Electronic Communication

Email is the primary way that we communicate with participants before, during, and after the University of Toronto Youth Summer Program. Please make sure that you update us with any changes to your email address, and that your spam blocker permits emails to get through. By accepting terms and conditions you give us permission to contact you, parent/guardian and/or participant, by email and/or phone for matters relating to program administration.

Participants will use electronic platforms and we require that they use their own email address and not that of a parent/guardian.

8. Accessing Online Programs

The classroom, whether physical or virtual, is intended to be a safe and secure environment for learning. As such, online programming is intended for students and not for parents/guardians. Only the registered participant may participate in the online programming.

Parents/Guardians and the participants must not share any login information and resources with anyone outside the YSP program.

Parents/Guardians and the participant must not photograph, videotape and/or audiotape themselves or others during the online portion of the Program.

9. Online Learning Services

The Quercus and Labster platforms may be used by the YSP. Participant's access to Quercus and Labster will expire at the conclusion of their participation in YSP, August 14, 2022, and information that is uploaded to these platforms and not otherwise saved will not be recoverable by YSP after that time.

10. Tax Receipt.

Law YSP is an experiential learning program and is not accredited by the Ministry of Colleges and Universities. The module and registration fee is not considered tuition by the CRA and therefore no tax receipt (i.e. form T2202A) shall be issued.

11. Certificates

Certificates will be issued to participants in good standing that meet the following criteria:

- Minimum 80% attendance record
- Minimum 80% completion of assignments

12. Attendance

Attendance is checked twice per day: a) morning check-in and b) afternoon check-in.

In-person programming

- Participants must be physically present in the facility to be marked as present.

Online/Hybrid programming

- Participants will be called upon to provide input and answer questions in chat
- Participants will be divided into groups where they will interact with other participants
- If a participant is called upon and doesn't answer within chat/microphone they will be marked as absent.

13. Incidental costs

The participant will cover any incidental costs

- Purchase of supplies needed for at-home activities
- Meals
- Transportation costs
- Lodging costs

In the case of unforeseeable circumstances that affect a participant's ability to cover these incidental costs, please contact us and we will work with you to reach solution.

14. Vaccination requirement and Health Assessment (subject to Public Health guidelines)

For in-person/hybrid programming

- Students participating in in-person programs at the University of Toronto must be fully vaccinated against COVID-19 (14 days after receiving the recommended number of doses of a Health Canada-approved vaccine) and provide proof of vaccination.
 - Health Canada approved vaccines: <https://www.canada.ca/en/health-canada/services/drugs-health-products/covid19-industry/drugs-vaccines-treatments/vaccines.html>
 - UofT vaccination requirement: <https://www.utoronto.ca/utogether/vaccines#vaccine-requirement>
- Only registered participants will be allowed on University of Toronto property
- Participants will complete a daily health checklist (online questionnaire regarding symptoms and COVID19 exposure)

For online programming

- Participants attending the program from their homes who will not be on the University of Toronto campus, there is no vaccine requirement.

Behavioural Expectations

Participants are expected to help create a positive, safe, and inclusive space at the University of Toronto Youth Summer Program (YSP). The University's expectation is that all participants will read and familiarize themselves with the following set of expectations in advance of participating in the YSP and the expectations will also be reviewed at the start of each module.

While attending the YSP, participant behaviour expectations include, but are not limited to:

- Complying with applicable University of Toronto policies and procedures and reasonable direction and instruction from YSP staff;
- Treating everyone with respect, including when differences in opinion arise;
- Seeking help from YSP staff to resolve problems proactively and cooperatively;
- Being punctual
- Attending and participating fully in all YSP activities; and
- Notifying YSP staff in case of illness.

The following actions and behaviours, regardless of whether engaged in online or in-person learning, are clearly inconsistent with the University's expectations for participation in this community and are prohibited:

- Bullying other participants or YSP staff whether it is in person or through technology like cell phones, social media, or email;

- Engaging in activity that compromises the physical or emotional safety of themselves or others;
- Using any object to threaten people or make people feel uncomfortable or unsafe;
- Being under the influence of drugs, or alcohol during participation at the YSP;
- Saying or doing things that hurt other people or might make people feel uncomfortable;
- Damaging University of Toronto property or systems intentionally.

Participants are expected to familiarize themselves with the University's Appropriate Use of Information Communication Technology Policy (<https://www.provost.utoronto.ca/planning-policy/information-communication-technology-appropriate-use/>) and to act in accordance with its terms, including avoiding all "inappropriate uses" described therein.

For further clarity, YSP students should be mindful of the following principles and expectations:

- The classroom, whether physical or virtual, is intended to be a safe and secure environment for learning.
- Pay careful attention to your instructors' rules and guidance regarding the sharing of class learning materials, permitted forms of collaboration, and other behaviours related to remote learning.
- Participants are responsible for maintaining the privacy of their class and its participants.
- Some portions of the online program such as lectures may be recorded to provide a learning resource for student use. Participants may not download or share these recordings with anyone, for any reason, without the explicit consent of the instructor.
- The intentional sharing of learning materials or private information with external groups or individuals, without the written permission of the lecturer or instructor is not permitted and may lead to termination of participation in the YSP and in future years .
- The deliberate sharing of private information, private images, communications, learning materials or other depictions of other participants or your instructors for the purpose of inviting external commentary, ridicule, or embarrassment, is not permitted and may lead to termination of participation in the YSP and in future years.
- Ultimately, our classrooms are communities built on trust and our learning and teaching relies upon a shared sense of respect, integrity, and common purpose.

Responsible Use of Technological Resources

University information technology resources exist to support the educational mission at the University of Toronto. Participants using the University's technology and technology-related resources must act ethically. Students are expected to take special care to protect the privacy of this community from unintentional harms as well as external interference. Moreover, as a general rule, University faculty (or, under certain circumstances, the University itself) retain intellectual property rights in any learning materials (e.g., videos, exams, problem sets, case studies, etc.) shared with or made available to YSP participants. Accordingly, YSP participants should not distribute any such learning materials outside the program, whether such distribution occurs online, electronically, or otherwise, without first obtaining the instructor's written permission.

Online Learning Environment

Online collaboration will make participants' environments audible and visible to other participants. Parents/guardians are expected to provide a space from which participants can participate that is

supportive and free from inappropriate content or situations, including violence, profanity, and nudity.

When using services where a student has a profile photo, for example, UofT's Learning Management System (Quercus) and Zoom, students are required to upload a profile photo of themselves. This is to facilitate a welcoming and professional environment for everyone; it also helps with attendance; and ensures registered participants are attending class. If students upload inappropriate photos or photos not of themselves, they can be removed from the program.

Resolution Process:

YSP staff will intervene and assist if participant behaviour is problematic. Usually, one-on-one or small-group conversations are effective in resolving problems. Staff are instructed to inform one of our leadership team members of inappropriate participant behaviour. Sometimes, our YSP leadership team may contact parents/guardians when participant behaviour is especially concerning and when the participant is a minor. Staff may remove participant privileges, and, if necessary, in the sole discretion of the University, expel a participant, if a participant does not behave appropriately at the YSP.

Any non-compliance with the Expectations of Behaviour, and/or reasonable direction of the YSP staff, may result in the participant's immediate expulsion from the YSP and under certain circumstances Campus Police and/or the Toronto Police Service may be notified.

Any costs incurred as a result of the participant's expulsion from the YSP will be solely my responsibility and no refund of program or registration fees will be provided.

Media Release Form

I, the program participant, or the parent/guardian of the program participant ("Participant"), grant my permission for University of Toronto ("University") to photograph, videotape and/or audiotape myself or my child during the online portion of the Program. These photographs/videos/audios will remain the property of the University.

I hereby grant the University of Toronto ("University") the right to reproduce, use, display, broadcast and distribute photographic images of the participant for use in connection with the University, including for the purpose of promoting, publicizing or explaining the University's Youth Summer Program. This permission includes, without limitation, the right to publish such images in University-related publications, including University websites, newsletters and social media, along with other promotional material, such as fundraising or other advertisement material. These images may appear in a wide variety of formats and media, including but not limited to print, broadcast, videotape and electronic/online media. This permission acknowledges that the participant will not receive any fees for the use of their photographic image, as detailed above, now or in the future.

University of Toronto Notice of Collection (Privacy Policy)

The University of Toronto respects your privacy. By registering for the University of Toronto's Youth Summer Program, I consent to the collection of my personal information or that for whom I am legally responsible for the purposes described below.

Personal information that you provide to the University is collected for the purpose of registration and administering the program. At all times it will be protected in accordance with the Freedom of Information and Protection of Privacy Act. If you have questions, please refer to www.utoronto.ca/privacy or contact the University Freedom of Information and Protection of Privacy Coordinator at 416-946-7303, McMurrich Building, room 104, 12 Queen's Park Crescent West, Toronto, ON, M5S 1A8.

Further resources:

<http://www.fippa.utoronto.ca>

Informed Consent and Waiver Agreement

By signing below, I acknowledge that I have read and fully understand the risks, limitations, conditions of use, and instructions for use to participate in YSP as described above. I understand and accept the risks.

In particular:

- I give my consent for my child, the participant, to join in all online portions of YSP. I acknowledge and agree to the participant using electronic communications with a full understanding of the risks in doing so.
- I understand that YSP may contact me and/or the participant, by email and/or phone for matters relating to program administration.
- By registering for the University of Toronto's Youth Summer Program, I consent to the collection of my personal information or that for whom I am legally responsible for the purposes of registration and administering the program.
- I agree that only the registered participant will participate in the online programming.
- I agree that I (Parent/Guardian) and the participant will not share any login information and resources with anyone outside the YSP program.
- I agree that I (Parent/Guardian) and the participant will not photograph, videotape and/or audiotape ourselves or others during the online portion of the Program.
- I understand and confirm that the video and/or audio will not be recorded and will only be used "in real time."
- I understand that the participant requires a private and quiet space to participate in YSP.

- I consent to YSP sharing personal information about the participant (first name, last name, and email address) with third parties for the purpose of accessing web-based educational services.
- I understand that participants may be required to create accounts for external web-based educational tools using their email address.
- I understand that email is the primary way that YSP communicates with participants before, during, and after the program and agree to update YSP with any changes to their email address, and adjust spam blockers, if required.
- I confirm that I (Parent/Guardian) and the participant have read and understood and that the participant will abide by the Expectations of Behaviour as outlined above.
- I understand that YSP shall not be liable for any injury to the participant or loss or damage to the participant's personal property arising from their participation in YSP, unless such injury, loss, or damage is caused by sole negligence of YSP, or those for whom YSP is responsible at law, while acting within the scope of their duties.
- I fully release and hold harmless YSP and its employees and agents from any claims or causes of action that I (or the participant) may have against YSP, now or in the future.
- I confirm that any questions I had regarding this INFORMED CONSENT & WAIVER AGREEMENT have been answered.
- I have read and understood the above INFORMED CONSENT & WAIVER AGREEMENT in its entirety and hereby consent to participate acknowledging all the foregoing.